



Friends of Bradford's Becks

Privacy Policy

Introduction

The Friends of Bradford's Becks (FOBB for short) is a community group working to clean-up and restore the Bradford Beck river system. More information, including our constitution, is available on our website www.bradford-beck.org. This is our privacy policy, explaining what personal data we hold about individuals and how we handle it.

What personal data do we collect and how do we store it?

If you have signed up for our mailing list, we have your name and email address. These are kept in a Google Group <https://groups.google.com/forum/#!forum/bradford-becks>.

If you have corresponded with us, we will have electronic copies of the correspondence on a password protected laptop.

If you have taken part in an activity such as a competition, we will have the personal details you provided such as name, address and email. These will be stored electronically on a password protect laptop, and paper copies destroyed as soon as practicable.

If you take part in an outdoor event such as a walk or litter pick, we will ask you to provide written emergency contact details and significant medical information. This will be held by the event leader and returned to you at the end of the event.

How do we use your data?

We do not share your data with anyone else unless (a) you have asked us to, or (b) you have consented to a request to share it.

If you have signed up for our mailing list, we will use it to send you news and information about the activities of the Friends of Bradford's Becks.

If you have taken part in an activity, such as a competition, we will use it for the purposes of that activity only.

The formal stuff

The Data Controller is the Chair of FOBB.

The Data Protection Officer is the Secretary of FOBB if the post is filled, otherwise it is the Chair.

You may request a listing of the data we hold on you at any time and we will respond as quickly as we can, allowing for the fact we are an organisation of volunteers with no paid staff. We take all reasonable precautions to prevent loss, misuse or alteration of any information we are given and we will review this policy and update it from time to time.

We will comply with any request for erasure of personal data unless (a) we are legally required to continue to hold the data (b) it concerns a contractual matter between us.

Policy to be presented to the FOBB AGM 16th July 2018 for approval.