

# **CONSTITUTION OF The Friends of Bradford's Becks (FOBB)**

## ***Aim***

To improve Bradford Beck, its tributaries and its environment.

## ***Objectives***

- \* To involve local people in improving Bradford Beck, its tributaries and its environment.
- \* To carry out and promote both environmental improvement and practical conservation, to educate, encourage and support the local population in environmental practice by working with statutory and non-statutory agencies.
- \* To raise funds and receive contributions where appropriate to finance the work.
- \* To publicise and promote the work.
- \* To make rules and standing orders for categories of members and their rights.
- \* To organise meetings, training courses and events.
- \* To work with similar groups and exchange information and advice with them.
- \* To take any lawful action which would help it to fulfil its aims.

## ***Membership***

- (a) Membership of FOBB shall be open to anyone who is interested in helping FOBB to achieve its aim and willing to abide by the rules of the FOBB.
- (b) Every member shall have one vote at general meetings.
- (c) A general meeting shall have the power to refuse, suspend or terminate membership to an applicant, where it is considered such membership would be detrimental to the aims, purposes or activities of the group.

## ***Management***

- (a) The FOBB shall be administered by general meetings.
- (b) The officers of the FOBB shall be:  
  
The Chair  
  
and such other officers as the group shall deem necessary at a general meeting.
- (c) The Chair shall call at least 3 general public meetings each year. The purpose of these meetings is for the group to report on recent actions, decide on future actions and consider the regeneration and development of FOBB according to the group's objectives.

- (d) The Chair of the group shall normally chair general meetings.
- (e) At least 7 days' notice of such a meeting must be given and advertised by email circulation.
- (f) All general meetings must be minuted and available to any interested party.
- (g) Sub-groups and working parties shall be formed as deemed necessary which will report to general meetings.

### ***Finance***

- (a) Any money obtained by the group shall be used only for the group.
- (b) The FOBB will not normally have any bank accounts. Normally funds will be held by the Aire Rivers Trust or its successors on behalf of the FOBB.
- (c) No expenditure from the funds held by the Aire Rivers Trust shall be incurred without the approval of its Treasurer.
- (d) If, in order to hold a grant, FOBB must have a bank account, one will be opened and managed specifically for the grant. It will be managed in accordance with the awarding body's required practice.

### ***Annual General Meeting***

- (a) FOBB shall hold an Annual General Meeting (AGM) at not more than 14-month intervals. The Chair and Secretary shall decide on the date of the annual general meeting and give at least 3 weeks clear notice.
- (b) Members shall be notified by email, and notice will be published on the FOBB website or other relevant internet forum.
- (c) The business of the AGM shall include:
  - \* Receiving a report from the Chair of the FOBB's activities over the year.
  - \* Receiving a report and presentation of the last financial year's accounts from the Treasurer of the Aire Rivers Trust on the finances of the group.
  - \* Electing a new Chair and other officers and considering any other matter as may be appropriate at such a meeting.
- (d) The quorum for Annual General Meeting shall be at least 6 persons of which no more than 2 shall be officers.

### ***Alteration of the Constitution***

- (a) Proposals for amendments to this constitution or dissolution must be delivered to the Chair or Secretary in writing or by email. The Chair and Secretary shall then decide on the date of a general meeting to discuss such proposals, giving at least 3 weeks clear notice. The notice of the meeting shall give details of the amendments proposed.

- (b) Any changes to this constitution must be agreed by at least two thirds of those members present and voting at the general meeting.
- (c) The FOBB may be wound up at any time if agreed by two thirds of those members present and voting at the general meeting. Any assets shall be returned to their providers if they require it, be passed to the Aire Rivers Trust, or passed to another group with similar aims.
- (d) The quorum for a General Meeting for the purposes of altering the constitution or dissolving FOBB shall be at least 6 persons of which no more than 2 shall be officers.

***Adoption of the Constitution***

This revised constitution was adopted by the members present at the meeting held on 8<sup>th</sup> January 2024.

Signed:

[Barney Lerner] ..... (Chair)

[Joy Crampton] ..... (Secretary)

[Rob Hellawell] ..... (Member)

[Patsy Hayes] ..... (Member)